

MINUTES

**Universal City Economic Development Corporation
Regular Meeting, April 11, 2019
Council Chambers, City Hall, 2150 Universal City Blvd**

1. **CALL TO ORDER:** President Crow called the meeting to order at 5:00 PM.

2. **QUORUM CHECK:**

Board Members Present

Dick Crow, President
Bear Goolsby, Director
Richard Neville, Treasurer
Lenny Dagg, Secretary (arrived at 5:02 PM)
Gene Carlson, Director
Roland Hinojosa, Director

Board Members Absent

John DiPiero, Vice President

INTRODUCTION OF GUESTS:

4. **OLD BUSINESS:**

A. Approval of Minutes for Regular Meeting:

Mr. Dagg moved to approve the minutes of 14 March 2019. Mr. Hinojosa seconded the motion. The minutes were unanimously approved.

B. Financial Report:

Mr. Neville outlined the bills to be paid and the January and February financial reports.

Subject to an audit, Mr. Goolsby moved to approve the bills to be paid. Mr. Hinojosa seconded the motion; the motion was approved on a 6/0 vote.

5. **NEW BUSINESS:**

A. **Consider:** approval of the Financial Audit report for Fiscal Year 2018.

Ms. Mueller introduced Jeremy Barbatto, CPA with Alonzo, Bacarisse, Irvine and Palmer. Mr. Barbatto presented the audit for Fiscal Year 2018 and stated that their opinion was that the records were kept in accordance with the accounting principles generally accepted in the United States of America.

Mr. Neville moved to approve Financial Audit report for Fiscal Year 2018. Mr. Dagg seconded the motion; the motion was approved on a 6/0 vote.

B. **Consider:** appointment of Bryan Kuhlmann to the EDC Board of Directors.

Ms. Mueller introduced Bryan Kuhlmann and recommended his appointment to the EDC Board of Directors.

Mr. Neville moved to appoint Bryan Kuhlmann as a member of the Board of Directors for the Universal City Economic Development Corporation. Mr. Goolsby seconded the motion; the motion was approved on a 6/0 vote.

C. **Consider:** appraisal for properties located at 406 Bowie, 408 Bowie, and 202 E. Langley.

Ms. Mueller stated that the appraisal had not yet been received by the City and the agenda item will have to be postponed to a future meeting.

D. **Consider:** approval of contract with LeapFrog Promotions.

Ms. Mueller specified that LeapFrog Promotions has been designing and distributing the Gateway magazine for 5 years. Regina Carmona, Community Relations Specialist, has been pleased with their output and requested that the EDC continue contracting with LeapFrog Promotions. The proposed contract is for a two-year term, expiring June 1, 2021.

Mr. Dagg moved to approve the contract with LeapFrog Promotions. Mr. Hinojosa seconded the motion; the motion was approved unanimously.

E. **Next Meeting:** Thursday, 9 May 2019 at 5:00 PM, Council Chambers.

6. **STAFF REPORT:**

- Status of Projects: Ms. Mueller gave an update on the economic development projects throughout the City.

7. **PUBLIC COMMENT:** No one from the public spoke.

8. **ADJOURNMENT:** The meeting adjourned at 5:40 PM.

Dick Crow, President