

**MINUTES**  
**Golf Course & Conference Committee**  
Olympia Hills Golf Course & Event Center  
12900 Mount Olympus  
Universal City, TX 78148  
15 April 2019

1. CALL TO ORDER At 5:00 PM by Chairman
2. QUORUM CHECK by Secretary

Present:

Robert Barnhardt  
Candace Moore, Chair  
George L. Bourne  
Lawrence Cardinal  
Charles Consla  
James Watson  
Lester Kiel

Guests:

Sal Garcia, - Golf and Event Center Manager  
Katie Rein – Food and Beverage Manager  
Regina Carmona – Universal City Events Manager  
Cheryl Maxwell – Former Casino Night Chairman

3. NEW BUSINESS

- Approve Minutes of meeting of 18 Mar 2019
  - Motion to approve by Jim Watson
  - Motion to Approve seconded by Les Bourne
  - Minutes approved by voice vote.
- Guest - Regina Carmona
  - Advised that event sponsors should be directed to contact Regina Carmona directly by email to determine appropriate method of payment.
  - Email contact is HYPERLINK "mailto:events@uctx.gov" [events@uctx.gov](mailto:events@uctx.gov) or HYPERLINK "mailto:RCarmona@uctx.gov" [RCarmona@uctx.gov](mailto:RCarmona@uctx.gov).

- Bob Barnhardt will contact the Library for permission to put up event advertising in the Library.
  - Electronic ticket sales for the Casino Night event will begin on 17 Jun 2019.
  - Ticket can be purchased now at the Olympia Hills Golf Course.
  - The Casino Event Committee will need to staff the table to buy additional tickets throughout the event.
  - The Casino dealers will handle the cash-out of chips for raffle tickets.
  - The Committee needs to plan for volunteers to arrive by 6:30 PM the evening of the Casino Night event.
  - The Committee needs to provide Regina with all of the sponsor information by Friday, 26 April 2019.
- 
- Guest – Cheryl Maxwell
    - Cheryl described how Parks Partners went about soliciting sponsors and prizes for the raffle.
    - Solicited all over the area by email.
    - On a single day, hit every store in the Forum.
    - Had a 50/50 split pot that did very well.
    - Gathered up groups of small prizes in to very nice baskets with a theme for the items in the basket.
    - Cheryl indicated that we already have a good start, and with three months to go, the timing is perfect.
- 
- Thanks to Regina and Cheryl for sharing their time and experience with the Committee.
- 
- Golf Course Update - Golf Course Operations Manager
    - Sal Garcia provided the Committee with the rounds of golf for March 2019 and noted that the golf course has experienced 22 more bad weather days than last year, and he also reported that with better weather recently, rounds of golf have picked up significantly.
- 
- Food and Beverage Update - Food & Beverage Manager
    - Katie Rein reported that Food and Beverage is very busy with a number of big events and more are scheduled in the coming weeks.
    - Katie noted that a big event is planned for Monday, 20 May 2019, the day of our next scheduled Committee meeting.
- 
- Member Items - Group Discussion/Concerns/Ideas

-- None

4. OLD BUSINESS

- Discussion of Current Projects

-- Bob Barnhardt to investigate the possibility of a donation of a weekend rental property as a Casino Night prize.

5. ADJOURNMENT

- The next meeting is currently scheduled for 20 May 2019 at 5:00 PM, but the meeting may be rescheduled due to a large event scheduled at the Olympia Hills Event Center.

- The meeting adjourned at 6:30 PM, 15 April 2019.

Bob Barnhardt

Secretary

Olympia Hills Golf and Conference Center Committee